



Meeting Week 4 – Term 2 – 2023 7 May 2024 North Cottesloe Primary School – Room 8		
Item	Agenda	Minutes
1.0	Welcome and apologies	
1.1	Opening and welcome Acknowledgement of Country	<i>Board chair, Justin Edwards, opened the meeting at 7:04am with an Acknowledgement to Country. Justin acknowledged and thanked the staff that organised and attended the year 6 Canberra Camp. He also acknowledged and thanked the staff for the tremendous Anzac Day ceremony and advised it was one of the best he's seen, and the community feedback has been very positive.</i>
1.2	Apologies and absentees	<i>Apologies - James Fitzpatrick, Simon Lamplough and Jeanette Williams In attendance – Jenn Allsop, Helen Knowles, Morgan Shaw, Cameron Pether, Justin Edwards, John Livingston, Marcela Roberts, Andrea Harris. Executive Member [minutes] – Paula Hartley Apologies - James Fitzpatrick, Simon Lamplough and Jeanette Williams</i>
1.3	Confirmation of agenda	<i>Agenda confirmed by Cameron Pether</i>
2.0	Disclosure of Interests	
2.1	Identify real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the Chairperson prior to the meeting to determine appropriate way to manage the conflict.	<i>Nil</i>
3.0	Minutes of Previous Meeting	
3.1	Review of Previous Meeting	<i>Confirmation of the minutes from the previous meeting: Moved: Justin Edwards, Seconded: Cameron Pether</i>
3.2	Actions Arising from the previous meeting.	<i>Configuration of the new school day – we have received emails from surrounding primary schools confirming their configuration, with all not having a split period, most operate on a 2+2+1 configuration. We are keen to keep the start and finish times of the day, but keen to</i>

		<i>review how periods are structured throughout the day, to eliminate the split lesson across lunch time. Jenn will consult with PEAC, Canteen and IMSS. Justin to speak at the next P&C meeting.</i>
4.0	Correspondence In and Out	
4.1		<i>Note: Correspondence to Board Chair and Principal regarding Public School Review scheduled for Term 4 of 2024.</i>
5.0	Reports and Operational Matters	
5.1	Presentation to Board – English	<i>English Curriculum Leader, Marcela Roberts, shared data on Year 3 achievement and progress and shared what changes and agreed practices have been implemented and introduced the Centre 4 Excellence professional development program that we're participating in, which incorporates very explicit teaching and learning in the classroom.</i>
5.2	Presentation to Board – Maths	<i>Maths Curriculum Leader, Andrea Harris, introduced Prime Mathematics and gave an overview of what the program looks like and how we deliver it in the classroom. Prime Maths is an explicit teaching model, all teachers are using it across the school. Maths should be taught for 6 hours/ week, 1.5 hours per day to get through the program.</i>
5.3	Annual Report	<i>Jen presented the draft annual report for review, once approved, and finalised we'll put it out on Connect. Our focus for 2024 aligned with our Business Plan and Big Rocks Practices. The scheduled presentation from Jeanette Williams to review On-Entry data 2024 + Longitudinal was rescheduled for the next meeting.</i>
5.4	2024 Funding Agreement + 2024 School Budget + One Line Budget Statement as at 30 April	<i>Manager Corporate Finance, Paula Hartley, gave a Finance Presentation to explain how funding works, what funding we expect to receive this year and what our one-line budget currently looks like. The presentation was cut short due to time restraints; however, it will be presented again at the next meeting with more time allocated.</i>
5.5	Review Homework Guidelines	<i>Rolled over to next meeting</i>
6.0	Board Box	
	School newsletter – Board contribution *Topic *Author	<i>Board Chair, Justin Edwards, volunteered to the board box for this meeting.</i>
7.0	Next Meeting	
	Next meeting – Week 7 – Term 2 Date	<i>The next meeting will be held on Tuesday 28 May at 6pm in Room 8</i>

	28/05/2024	
8.0	Meeting close	<i>Board Chair, Justin Edwards, closed the meeting at 8:33am.</i>

Ngany kaaditj waangkiny koora burdiya nidja boodja yanginy nganyang yira koora yey koorliny noongar moort. Ngany djoorabiny mandja nyin kaadatjiny Noongar boodja.

I acknowledge the traditional owners of this land and pay my respects to past, present and emerging elders. It is a privilege to meet, live and learn on Noongar land.

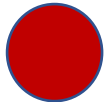
Understand	Understand decisions made by the principal and others
Inform	Inform decisions made by the principal and others
Make	Make decisions with the principal and others
Note	Note information presented to the Board by Principal and others



Meeting



Working Towards



Not meeting

Judgement – How are we going?
 Evidence – How do we know how we are going?
 Improvement – What are we doing next, determined by our judgement and evidence?