



Meeting
Week 5 – Term 4 – 2024
5 November 2024 – 7am-8:35am
North Cottesloe Primary School – Room 8

Item	Agenda	Minutes
1.0	Welcome and apologies	
1.1	Opening and welcome Acknowledgement of Country	<i>Justin Edwards opened the meeting at 7:05am with an Acknowledgement of Country</i>
1.2	Apologies and absentees	<i>Apologies: Simon Lamplough Attendance: Jenn Allsop, Morgan Shaw, James Fitzpatrick, Helen Knowles, Justin Edwards, Jeanette Williams, Cam Pether, John Livingston</i>
2.0	Disclosure of Interests	
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the Chairperson prior to the meeting to determine appropriate way to manage the conflict.	<i>Nil</i>
3.0	Minutes of Previous Meeting	
3.1	Review of Previous Meeting	<i>Board Box from last meeting on to Connect in lieu of minutes of last meeting</i>
3.2	Actions Arising from the previous meeting.	<i>Nil</i>
4.0	Correspondence In and Out	
4.1		<i>Nil</i>
5.0	Reports and Operational Matters	
5.1	Financial summary at time of meeting	<i>Jenn explained the Financial Summary and explained how it's continues to change as student numbers vary</i>
5.2	Contributions and Charges 2025	<i>The draft Contributions and Charges list for 2025 were presented for all year levels. Campion is starting to charge us a percentage fee for collecting our school contributions, so we propose</i>

		<i>setting the booklist through Campion but sending out individual statements for each student internally. It's a lot of work but will save us \$4000-\$6000.</i>
5.3	Personal Items List 2025	<i>Morgan gave a draft of the 2025 Booklists. Teachers have reviewed the booklist for their year and made changes. The year 4s will no longer have the iPad keyboard case cover. Overall, the financial costs have not differed greatly to last years.</i>
5.4	Board Tenure 2025	<i>Everyone's position on the Board will role over to 2025, excluding John Livingston who will be leaving the school at the end of the year.</i>
5.5	NQS Verification 2024	<i>We requested a verification on K-Y2. There were 7 quality areas, under which we were assessed as either 'meeting' or 'working towards', and there are 48 points to meet within each quality area. We passed everything but got 1 working towards in one Quality Area</i>
5.6	Public School Review Overview	<i>Jenn and Morgan had a review at the end of the school review. Jenn has viewed the final report, but it won't be released for a few weeks. We have been awarded a 3-year return but that result is currently under an embargo until the final report is signed off and released.</i>
5.7	Schools Resourcing Planning 2025	
5.8	Flexible School Development Days 2025	<i>We get 6 school development days each year, 2 days are set by the DoE, and we get 3 to select internally. We propose the following dates for 2025: Fri 28 Feb, Fri 30 May (June long weekend), Friday 7 November Paula will double-check private school mid-term breaks. We suggest the dates are given to Year 5 families to tie in Rottnest weekend, reducing absences in class learning time.</i>
5.9	Board Business 2025 – draft plan	<i>Our hero next year is focused on Literacy and Numeracy. We've reached out to all our "like" schools to access their PAT data so we're setting up an internal cell to allow us to review our data in comparison to like schools, which gives us opportunities to do some targeted teaching to the deficits showing.</i>
6.0	Board Box	
	School newsletter – Board contribution	<i>Jenn will do the Board box</i>
7.0	Next Meeting	
	Next meeting – Week 9 – Term 4 Date 4/12/2024	<i>3rd December 4pm</i>
8.0	Meeting close	<i>Meeting closed 8:32am</i>

Ngany kaaditj waangkiny koora burdiya nidja boodja yanginy nganyang yira koora yey koorliny noongar moort. Ngany djoorabiny mandja nyin kaadatjiny Noongar boodja.

I acknowledge the traditional owners of this land and pay my respects to past, present and emerging elders. It is a privilege to meet, live and learn on Noongar land.

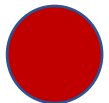
Understand	Understand decisions made by the principal and others
Inform	Inform decisions made by the principal and others
Make	Make decisions with the principal and others
Note	Note information presented to the Board by Principal and others



Meeting



Working Towards



Not meeting

Judgement – How are we going?
Evidence – How do we know how we are going?
Improvement – What are we doing next, determined by our judgement and evidence?