

North Cottesloe Primary School – Board Minutes

Meeting Week 3 – Term 2 – 2023 9 May 2023 North Cottesloe Primary School – Room 12		
Item	Agenda	Minutes
1.0	Welcome and apologies	
1.1	Opening and welcome Acknowledgement of Country	Meeting opened by Board Chair at 7:06am with an Acknowledgement of Country <i>Ngany kaaditj waangkiny koora burdiya nidja boodja yanginy noongar moort. Ngany djoorabiny mandja nyin kaadatjiny Noongar moort. I acknowledge the traditional owners of this land and pay my respects to the Elders. It is a privilege to meet, live and learn on Noongar land.</i>
1.2	Apologies and absentees	Nil
1.3	Confirmation of agenda	Confirmed
2.0	Disclosure of Interests	
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the Chairperson prior to the meeting to determine appropriate way to manage the conflict.	Nil
3.0	Minutes of Previous Meeting	
3.1	Review of Previous Meeting	Minutes of previous meeting moved JW second HK.
3.2	Actions Arising from the previous meeting. Action arising: [held over for a future meeting] Proposed cycle of NCPS Guideline review, the Principal will draft an overview and put it out for the Board at a future meeting.	Guideline review and correspondence – Principal working on review schedule before the next meeting

4.0	Correspondence In and Out	
4.1	<p>Letter – Public School Review Term 4 of 2023</p> <p>Letter – Director NMER Alternate school closure for reporting to parents</p>	<ul style="list-style-type: none"> • Discussion – request to DoE by Principal to push back review schedule into 2024. Request approval to be advised. • Discussion – feedback from 2022 parent interviews was that 3-way interviews with students a part of the discussion should be an option available to teachers for individual students but not standing practice. • Approval from Region to run an alternate school close with conditions, 28 June 2023, from 11:30am
5.0	Reports and Operational Matters	
5.1	Finance Presentation	<p>MCS explained the school's finances and how Student Centred Funding works.</p> <ul style="list-style-type: none"> • Rollover from 2022 was \$29,000 and was expected to be \$100,000 • Monies spent on leasing \$53,000 • Monies spent on utilities \$80,000 • Discussion re leasing options after current leases expire • Discussion re including regular finance reports to Board from One Line Budget; agreed
5.2	Funding Agreement 2023	<ul style="list-style-type: none"> • Full document supplied re funding agreement for 2023 • Minimum spend for all school 96% of current year funding • Noted – Board Chair and Principal signed acknowledgement of funding agreement
5.3	Business Plan update and Principal report	<ul style="list-style-type: none"> • Principal presented Business Plan ready for publication. • Acknowledged the work by Board members and working party in arriving at the final document • Business Plan includes Vision and Values • Professional photos lined up for 18 May – photos to be used for Business Plan and school promotional material • Board will monitor our progress against each domain throughout the year [self assessment] • Principal shared timeline regarding Reporting to Parents for Semester 1 • Evidence of learning will go home with the students with their reports, to be returned on Monday Week 10, for teachers to use to have conversations with parents during parent interviews

5.4	English Presentation Executive Leader MR	<ul style="list-style-type: none"> English Executive Leader presented the Board with the latest evidence around the Science of Reading Data and effect sizes presented to Board to reference how we track and monitor student progress and achievement Discussion re tools such as Brightpath and PAT [Progress and Achievement Testing] for monitoring student progress and achievement Discussion re moving to Literacy Based Units [LBU] going forward Discussion re early NAPLAN data given the assessment was early Term 1
5.5	Maths Presentation Executive Leader AH	<ul style="list-style-type: none"> Maths presentation held over to next meeting Discussion re data informed practice and ensuring staff are informed of the data before and after their current year level to support reducing the gaps in knowledge and understanding
5.6	Early Years Presentation – NQS Executive Leader AM	<ul style="list-style-type: none"> Discussion re what is the NQS Presentation told the narrative of NQS at North Cott 2022 into 2023 Connected practice matrix and priority areas for 2023 presented Evidence to indicate we are meeting each Quality Area presented Acknowledgements to key staff driving the NQS agenda at North Cott
6.0	Board Box	
	Board contribution *Topic *Author	Board Chair to provide a Board Box with an overview of today's meeting for Connect
7.0	Next Meeting	
	Next meeting – Week 7 – Term 2 Date 6 June	Tuesday 6 th June – 6pm - staff room [light meal/snack provided]
8.0	Meeting close	Meeting closed 8:25am

Ngany kaaditj waangkiny koora burdiya nidja boodja yanginy nganyang yira koora yey koorliny noongar moorf. Ngany djoorabiny mandja nyin kaadatjiny Noongar boodja.

I acknowledge the traditional owners of this land and pay my respects to past, present and emerging elders. It is a privilege to meet, live and learn on Noongar land.

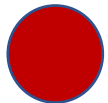
Understand	Understand decisions made by the principal and others
Inform	Inform decisions made by the principal and others
Make	Make decisions with the principal and others
Note	Note information presented to the Board by Principal and others



Meeting



Working Towards



Not meeting

Judgement – How are we going?
Evidence – How do we know how we are going?
Improvement – What are we doing next, determined by our judgement and evidence?

Confirmed Minutes at 6 June 2023